# FamilyQ Digital Channels Privacy Policy

Last modified: October 1, 2020

#### 1. Introduction

This Privacy Policy describes how FamilyQ collects and uses Personal Data about you through the use of our Website, mobile applications, and through email, text, and other electronic communications between you and FamilyQ.

FamilyQ ("FamilyQ," or "we," "our," or "us") respects your privacy, and we are committed to protecting it through our compliance with this policy.

This Privacy Policy (our "Privacy Policy") describes the types of information we may collect from you or that you may provide when you visit or use our website located at <a href="https://www.familyq.org">https://www.familyq.org</a> (our "Website") and our practices for collecting, using, maintaining, protecting, and disclosing that information. For purposes of this Privacy Policy, our Website and all related services and functionality that we provide through them are referred to as our "Digital Channels".

This policy applies to information we collect:

- on our Digital Channels;
- in email, text, and other electronic messages between you and our Digital Channels;
- when you interact with our advertising and applications on third party websites and services, if those applications or advertising include links to this policy.

It does not apply to information collected by:

- us offline or through any other means, including on any other website operated by FamilyQ or any third party;
- any third party, including through any application or content (including advertising) that may link to or be accessible from or on the Digital Channels.

Please read this policy carefully to understand our policies and practices regarding your information and how we will treat it. If you do not agree with our policies and practices, your choice is not to use our Digital Channels. By accessing or using our Digital Channels, you agree to this Privacy Policy. This Privacy Policy may change from time to time (see <u>Changes to Our Privacy Policy</u>). Your continued use of our Digital Channels after we make changes is deemed to be acceptance of those changes, so please check this Privacy Policy periodically for updates.

# 2. Children Under the Age of 18

Our Digital Channels are not intended for children under the age of 18 and children under the age of 18 are not permitted to use our Digital Channels. We will remove any information about a child under the age of 18 if we become aware of it.

Our Digital Channels are not intended for children under 18 years of age. No one under age 18 may provide any information to or through the Digital Channels. We do not knowingly collect Personal Data from children under 18. If you are under 18, do not use or provide any information on our Digital Channels or on or through any of their features, including your name, address, telephone number, email address, or any screen name or user name you may use. If we learn we have collected or received Personal Data from a child under 18 without verification of parental consent, we will delete that information. If you believe we might have any information from a child under 18, please contact us at hello@familyq.org.

#### 3. Information We Collect About You and How We Collect It

We collect different types of information about you, including information that may directly identify you, information that is about you but individually does not personally identify you, and information that we combine with our other users. This includes information that we collect directly from you or through automated collection technologies.

# **Generally**

We collect several types of information from and about users of our Digital Channels, specifically information:

- by which you may be personally identified, such as name, postal address, billing address, shipping address, e-mail address, home, work, and mobile telephone numbers, and credit or debit card number and bank or financial account number (for payment purposes only) ("Personal Data");
- that is about you but individually does not identify you, such as traffic data, logs, referring/exit pages, date and time of your visit to our Digital Channels, error information, clickstream data, and other communication data and the resources that you access and use on our Digital Channels; or
- about your Internet connection, the equipment you use to access our Digital Channels and usage details.

## We collect this information:

- directly from you when you provide it to us;
- automatically as you navigate through our Digital Channels. Information collected automatically may include estimated or precise geo-location, usage details, IP addresses, and information collected through cookies and other tracking technologies; and

• From third parties, for example, our business partners.

#### Information You Provide to Us

The information we collect on or through our Digital Channels is:

- Personal Data such as the data identified above;
- Information that you provide by filling in forms on our Digital Channels. This includes
  information provided at the time of registering to use our Digital Channels, using our
  services or other services available through the Digital Channels, purchasing products, or
  requesting further services. We may also ask you for information when you report a
  problem with our Digital Channels;
- Records and copies of your correspondence (including email addresses), if you contact us; and
- Details of transactions you carry out through our Digital Channels and of the fulfillment of your orders. You may be required to provide financial information before placing an order through our Digital Channels.

You also may provide information to be published or displayed (hereinafter, "posted") on public areas of the Digital Channels or transmitted to other users of the Digital Channels or third parties (collectively, "User Contributions"). Your User Contributions are posted on and transmitted to others at your own risk. Although we limit access to certain pages, please be aware that no security measures are perfect or impenetrable. Additionally, we cannot control the actions of other users of the Digital Channels with whom you may choose to share your User Contributions. Therefore, we cannot and do not guarantee that your User Contributions will not be viewed by unauthorized persons.

# <u>Information We Collect Through Automatic Data Collection Technologies</u>

As you navigate through and interact with our Digital Channels, we may use automatic data collection technologies to collect certain information about your equipment, browsing actions, and patterns, specifically:

- details of your visits to our Digital Channels, such as traffic data, location, logs, referring/exit pages, date and time of your visit to our Digital Channels, error information, clickstream data, and other communication data and the resources that you access and use on the Digital Channels; and
- information about your computer, mobile device, and Internet connection, specifically your IP address, operating system, browser type, and App version information.

The information we collect automatically may include Personal Data or we may maintain it or associate it with Personal Data we collect in other ways or receive from third parties. It helps us to improve our Digital Channels and to deliver a better and more personalized service by enabling us to:

estimate our audience size and usage patterns;

- store information about your preferences, allowing us to customize our Digital Channels according to your individual interests;
- recognize you when you return to our Digital Channels.

The technologies we use for this automatic data collection may include:

• Cookies (or browser cookies). We and our service providers may use cookies, web beacons, and other technologies to receive and store certain types of information, including data collection and analytics, whenever you interact with our Digital Channels through your computer or mobile device. A cookie is a small file or piece of data sent from a website and stored on the hard drive of your computer or mobile device. On your computer, you may refuse to accept browser cookies by activating the appropriate setting on your browser, and you may have similar capabilities on your mobile device in the preferences for your operating system or browser. However, if you select this setting you may be unable to access certain parts of our Digital Channels. Unless you have adjusted your browser or operating system setting so that it will refuse cookies, our system will issue cookies when you direct your browser to our Website.

The following is a description of some of the third party data collection and analytics services we use. We may, and we reserve the right to, use other similar services.

- Google Analytics. We use Google Analytics, a web analytics service provided by Google, Inc. ("Google") to collect certain information relating to your use of the Website. Google Analytics uses "cookies", which are text files placed on your computer, to help the Website analyze how users use the site. You can find out more about how Google uses data when you visit our Website by visiting "How Google uses data when you use our partners' sites or apps", (located at <a href="www.google.com/policies/privacy/partners/">www.google.com/policies/privacy/partners/</a>). We may also use Google Analytics Advertising Features or other advertising networks to provide you with interest-based advertising based on your online activity. For more information regarding Google Analytics please visit Google's website, and pages that describe Google Analytics, such as <a href="www.google.com/analytics/learn/privacy.html">www.google.com/analytics/learn/privacy.html</a>.
- Facebook Pixel. We use Facebook Pixel, a web analytics and advertising service provided by Facebook Inc. ("Facebook") on our Website. With its help, we and our customers can keep track of what users do after they see or click on a Facebook or Instagram advertisement, keep track of users who access our Website or advertisements from different devices, and better provide advertisements to our target audiences. The data from Facebook Pixel is also saved and processed by Facebook. Facebook can connect this data with your Facebook or Instagram account and use it for its own and others advertising purposes, in accordance with Facebook's Data Policy which can be found at <a href="https://www.facebook.com/about/privacy/">https://www.facebook.com/settings/?tab=ads#\_=</a>.
- **Wix Analytics.** We use Wix Analytics, a web analytics service provided by Wix.com, Inc. ("**Wix**") to collect certain information relating to your use of the Site. Wix Analytics uses

cookies to help the Site analyze how users use the site. You can find out more about how Wix uses data where you visit our Site by viewing Wix's privacy policy (located at <a href="https://www.wix.com/about/privacy/home">https://www.wix.com/about/privacy/home</a>).

#### 4. How We Use Your Information

We use your Personal Data for various purposes described below, including to:

- provide our Digital Channels to you;
- provide products and services to you;
- provide you with information you request from us;
- enforce our rights arising from contracts; and
- notify you about changes.

We use information that we collect about you or that you provide to us, including any Personal Data:

- to provide our Website and its functionality, contents and services to;
- to provide our products and services to you;
- to provide you with information, products, or services that you request from us or that may be of interest to you;
- to process, fulfill, support, and administer transactions and orders for products and services ordered by you;
- to administer surveys, sweepstakes, promotions and contests;
- to contact you in response to a request;
- to fulfill any other purpose for which you provide it;
- to carry out our obligations and enforce our rights arising from any contracts entered into between you and us, including for billing and collection;
- to notify you about changes to our Digital Channels or any products or services we offer or provide though them;
- in any other way we may describe when you provide the information; and
- for any other purpose with your consent.

We may also use your information to contact you about goods and services that may be of interest to you, including through newsletters. If you wish to opt-out of receiving such communications, you may do so at any time by clicking unsubscribe at the bottom of these communications. For more information, see <a href="Choices About How We Use and Disclose Your Information">Choices About How We Use and Disclose Your Information</a>.

## 5. Disclosure of Your Information

We do not share, sell, or otherwise disclose your Personal Data for purposes other than those outlined in this Privacy Policy. We disclose your Personal Data to a few third parties, including:

- our affiliates and third party service providers that we use to support our business;
- to a company we merge, acquire, or that buys us, or in the event of change in structure of our company of any form;
- to comply with our legal obligations;
- to enforce our rights; and
- with your consent.

We do not share, sell, or otherwise disclose your Personal Data for purposes other than those outlined in this Privacy Policy. However, we may disclose aggregated information about our users, and information that does not identify any individual, without restriction.

We may disclose Personal Data that we collect or you provide as described in this privacy policy:

- to affiliates, contractors, service providers, and other third parties we use to support our business. The services provided by these organizations include providing IT and infrastructure support services, and ordering, marketing, and payment processing services. Payment processing services for our Website are provided by Shopify and are Policy available subject to the Shopify Privacy here: https://www.shopify.com/legal/privacy. Please reference and review the Shopify Privacy Policy for information relating to Shopify's collection, use, and disclosure of your Personal Data (our Privacy Policy will also apply to any other payment processors or systems we use);
- to a buyer or other successor in the event of a merger, divestiture, restructuring, reorganization, dissolution, or other sale or transfer of some or all of our assets, whether as a going concern or as part of bankruptcy, liquidation, or similar proceeding, in which Personal Data held by FamilyQ about our Digital Channels users are among the assets transferred;
- to fulfill the purpose for which you provide it;
- for any other purpose disclosed by us when you provide the information;
- with your consent.

We may also disclose your Personal Data:

• to comply with any court order, law, or legal process, including to respond to any government or regulatory request;

- to enforce or apply our Terms of Use <a href="https://68e3269b-3639-4819-aa58-2153711e85ea.usrfiles.com/ugd/68e326\_bfc7c66d9">https://68e3269b-3639-4819-aa58-2153711e85ea.usrfiles.com/ugd/68e326\_bfc7c66d9</a>
   6ed44c7a809839ccbec47d4.pdf and other agreements, including for billing and collection purposes; and
- if we believe disclosure is necessary or appropriate to protect the rights, property, or safety of FamilyQ, our customers, or others. This includes exchanging information with other companies and organizations for the purposes of fraud protection and credit risk reduction.

## 6. Choices About How We Use and Disclose Your Information

We offer you choices on how you can opt out of our use of tracking technology, disclosure of your Personal Data for our advertising to you, and other targeted advertising.

We do not control the collection and use of your information collected by third parties described above in <u>Disclosure of Your Information</u>. These third parties may aggregate the information they collect with information from their other customers for their own purposes.

In addition, we strive to provide you with choices regarding the Personal Data you provide to us. We have created mechanisms to provide you with control over your Personal Data:

- Tracking Technologies and Advertising. You can set your browser or operating to refuse
  all or some cookies, or to alert you when cookies are being sent. If you disable or refuse
  cookies, please note that some parts of our Digital Channels may then be inaccessible or
  not function properly
- Promotional Offers from FamilyQ. If you do not wish to have your email address used by FamilyQ to promote our own products and services, you can opt-out at any time by clicking the unsubscribe link at the bottom of any email or other marketing communications you receive from us. This opt out does not apply to information provided to FamilyQ as a result of a product purchase, or your use of our services. You may have other options with respect to marketing and communication preferences through our Digital Channels.
- Disclosure of Your Information to Affiliates and Third Parties. By using our Digital Channels, you consent to our sharing of your Personal Data with our affiliates and third parties for their promotional purposes. If you wish to unsubscribe from such affiliate and third parties' promotions, you can do so by clicking the unsubscribe link at the bottom of any email or other marketing communications you receive from them. If you wish to opt-out of such sharing, please email us hello@familyq.org
- Targeted Advertising. To learn more about interest-based advertisements and your opt-out rights and options, visit the <u>Digital Advertising Alliance</u> and the <u>Network Advertising Initiative</u> websites (<u>www.aboutads.info</u> and <u>www.networkadvertising.org</u>). Please note that if you choose to opt out, you will continue to see ads, but they will not be based on your online activity. We do not control third parties' collection or use of your information to serve interest-based advertising. However, these third parties may

provide you with ways to choose not to have your information collected or used in this way. You can also opt out of receiving targeted ads from members of the NAI on its website.

# 7. Your Rights Regarding Your Information and Accessing and Correcting Your Information

You may review and change your personal information by contacting FamilyQ.

You may notify us through the <u>Contact Information</u> below of any changes or errors in any Personal Data we have about you to ensure that it is complete, accurate, and as current as possible. We may not be able to accommodate your request if we believe it would violate any law or legal requirement or cause the information to be incorrect.

# 8. Do Not Track Signals

We currently do not use automated data collection technologies to track you across websites. We currently do not honor do-not-track signals that may be sent by some browsers.

Some web browsers permit you to broadcast a signal to websites and online services indicating a preference that they "do not track" your online activities. At this time, we do not honor such signals, but we currently do not use automated data collection technologies to collect information about your online activities over time and across third party websites or other online services (behavioral advertising).

## 9. Data Security

Information transmitted over the Internet is not completely secure, but we do our best to protect your Personal Data. You can help protect your Personal Data and other information by keeping your password to our Digital Channels confidential.

We have implemented measures designed to secure your Personal Data from accidental loss and from unauthorized access, use, alteration, and disclosure. We use encryption technology for information sent and received by us.

The safety and security of your information also depends on you. Where you have chosen a password for the use of our Digital Channels, you are responsible for keeping this password confidential. We ask you not to share your password with anyone.

Unfortunately, the transmission of information via the Internet is not completely secure. Although we do our best to protect your Personal Data, we cannot guarantee the security of your Personal Data transmitted to our Digital Channels. Any transmission of Personal Data is at your own risk. We are not responsible for circumvention of any privacy settings or security measures contained on the Website, or in your operating system.

# 10. Changes to Our Privacy Policy

We will post any changes to our Privacy Policy on our Website. If we make material changes to our Privacy Policy, we may notify you of such changes through your contact information and invite you to review (and accept, if necessary) the changes.

We may change this Privacy Policy at any time. It is our policy to post any changes we make to our Privacy Policy on this page with a notice that the Privacy Policy has been updated on the Website's home page. If we make material changes to how we treat our users' Personal Data, we will notify you through a notice on the Website's home page. The date this Privacy Policy was last revised is identified at the top of the page. You are responsible for periodically visiting our Website and reviewing this Privacy Policy to check for any changes.

#### 11. Contact Information

You may contact us through the contact information below.

If you have any questions, concerns, complaints or suggestions regarding our Privacy Policy or otherwise need to contact us, you may contact us at the contact information below or through the "Contact Us" page on our Digital Channels.

#### **How to Contact Us:**

Sway Shop LLC dba FamilyQ 3712 N Broadway #364 Chicago, IL 60613 Email: hello@familyq.org